



GREEN OAKS PRIMARY ACADEMY

Parental Engagement Strategy 2025 - 2026

Communication of Routines, Expectations, Policies, and Procedures

At Green Oaks Primary Academy, we prioritise clear and consistent communication with parents / carers. We will provide detailed information about our routines, expectations, policies, and procedures through:

- **Welcome Packs:** Distributed at the start of the academic year, including a comprehensive guide.
- **Regular Newsletters:** Sent via email.
- **Parent Information Meetings:** For new families joining our Academy.

Informing Parents About Pupil Progress and Achievements

We believe in keeping parents / carers well-informed about their child's progress and achievements through:

- **Yearly Reports:** Detailed reports on academic performance and personal development in the summer term.
- **Parent's Evenings:** Scheduled twice a year (autumn and spring), with additional meetings available upon request.
- **Online Portals:** Access to real-time updates on pupil progress and achievements in EYFS through the Tapestry platform.
- **SEND Reviews:** Scheduled once yearly for EHCP (Education Health Care Plan) reviews and termly for ILPs (Individual Learning Plan).

Parent/Carer Communication with the Academy

Parents and carers can communicate with the Academy in various circumstances through:

- **Email and Phone:** For general inquiries and urgent matters.
- **Scheduled Appointments:** For in-depth discussions with teachers or administration.
- **Feedback Forms:** Available on our website for suggestions and concerns.
- **Staff Presence:** Teachers and SLT are available to speak to parents and carers at drop off and collection.

Informing Parents/Carers About Academy News, Events, and Achievements

We ensure parents and carers are up-to-date with academy news, events, and achievements by:

- **Newsletters and Emails:** Highlighting key events, achievements, and upcoming activities.
- **School Website and Social Media:** Regular updates and announcements.
- **Notice Boards:** Located at both Academy gates for updates.
- **Achievement Assembly:** Parents and carers are invited to celebrate their child's achievements during our Friday celebration assembly.



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Listening to and Getting Feedback from Parents and Carers

We value parent and carer feedback and have established the following channels:

- **Parent/Carer Surveys:** Conducted to gather insights and suggestions.
- **Parent/Carer Forums:** Regular meetings to discuss academy matters and gather feedback.
- **Open Door Policy:** This includes visible presence from SLT on the gate before and after school. Parents and carers can arrange meetings with SLT and request call backs.

Supporting Parental Involvement in the Academy

We encourage parents and carers to get involved in the academy through:

- **Dual Learning Opportunities:** Assisting with school events, trips, and classroom activities.
- **Workshops and Training Sessions:** Helping parents and carers support their child's learning at home.

Supporting Parents and Carers in Contributing to Their Child's Learning

We provide resources and support to help parents and carers contribute to their child's learning by:

- **Homework Guidelines:** Clear instructions and expectations for home learning.
- **Educational Workshops:** Sessions on literacy, numeracy, and other key areas.
- **Resource Packs:** Materials and activities to support learning at home as and when required/requested.

Parent Pay

- **Payments** – Simplified online payments for school meals, trips, and clubs.
- **Support** – Parental support from our Admin team.

Arbor

Arbor offers a comprehensive suite of tools for parents, including:

- **Parents' Evening Bookings** – A seamless system to schedule meetings with teachers.
- **Trip Management** – Consent forms and payment tracking all in one place.
- **Club Enrolment** – Sign up for extracurricular activities efficiently.
- **Attendance management** – Attendance reports and monitoring.
- **Support** – Parental support from our Admin team.



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Academy Parent Ambassadors (APAs)

The Academy Parent Ambassadors play a crucial role in:

- **Stakeholder Engagement:** Overseeing and responding to feedback from parents and other stakeholders.
- **Governance:** Ensuring the school meets statutory requirements, such as forming Governor Disciplinary Committees (GDCs) for pupil suspensions and exclusions.
- **Board Reporting:** APAs have the opportunity to report to the Academy Board and meet the CEO annually.

Supported by the Corporate Affairs Director, APAs are backed by a professional secretariat and the Resolutions Group, a team trained to manage complaints and feedback effectively.

Reviewing and Updating the Parental Engagement Statement

Our parental engagement strategy is reviewed and updated regularly through:

- **Annual Reviews:** Conducted by the school leadership team.
- **Parent Feedback:** Incorporating suggestions from surveys and forums.
- **Continuous Improvement:** Adapting strategies based on the latest educational research and best practices.

We are committed to fostering a strong partnership with parents and carers to support the educational journey of every child at Green Oaks Primary Academy.